



## Invitation for Bids

Ministry of Industry and Entrepreneurship Development

Supply of Cleaning and Janitorial Service 2026/2027

MI/FIN/ 35/10/04

1. The Chairman, Ministry Procurement Committee (MPC), on behalf of the Ministry of Industry and Entrepreneurship Development, hereby invites sealed bids from eligible and qualified bidders for the supply of Cleaning and Janitorial Services for the Ministry premises located at No. 73/1, Galle Road, Colombo 03, and the Entrepreneur Development Division at Narahenpita.
  2. A detailed description of the requirements is provided in the Bidding Documents.
  3. Bidding will be conducted through the National Competitive Bidding Process.
  4. Further information may be obtained from the Accountant (Procurement Division), Telephone No. 011 2327053.
  5. Bidding Documents may be purchased by interested bidders upon submission of a written request and payment of a non-refundable fee of LKR 3,500. The documents will be available from 09.03.2026, on working days during office hours (8.30 a.m. to 3.00 p.m.), at the Ministry. Payment shall be made in cash.
  6. All bidders shall submit a refundable Bid Security of LKR 150,000.00, obtained from a recognized commercial bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka, or in cash. The Bid Security shall be made in favour of,  
Secretary,  
Ministry of Industry and Entrepreneurship Development  
No. 73/1,  
Galle Road,  
Colombo 03
- The Bid Security should be valid till 19.07.2026.
7. Bidders shall prepare two copies of the bid, clearly marked “Original” and “Copy”, and seal them in separate envelopes. Both envelopes shall then be placed in a single outer envelope, sealed and submitted.
  8. The words “Supply of Cleaning and Janitorial Services – 2026/2027” shall be clearly stated on the top left-hand corner of the outer envelope.

9. Bids must be delivered to:  
Chairman,  
Ministry Procurement Committee II,  
Ministry of Industry and Entrepreneurship Development,  
No. 73/1, Gall Road,  
Colombo 03.  
on or before 2.00 p.m. on 23.03.2026  
Late bids and electronic submissions will not be accepted and will be rejected.
10. Bids will be opened immediately after the closing time at the Ministry. Bidders or their authorized representatives may attend the bid opening.
11. Pre Bid Meeting will be held at 10.30 a.m. on 13.03.2026 at the Ministry.
12. Ministry of Industry and Entrepreneurship Development will not be responsible for any costs, or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairman  
Ministry Procurement Committee II  
Ministry of Industry and Entrepreneurship Development  
No. 73/1, Galle Road,  
Colombo 03