

Enter Your Registration No. under the
Ministry of Industry

--	--	--	--	--	--	--	--

**Ministry of Industry & Commerce
ANNUAL SURVEY OF INDUSTRIES - 2010**

(This information is sought under the section 4 (2) of Industrial Promotion Act.No.46 of 1990)

1. Name of the Industrial Undertaking :

2. Address (Head Office) :

3. Factory Location :

Postal Code :

--	--	--	--	--

District :

Divisional Secretariat Division :

Municipal/Urban Council/
Pradeshiya Sabaha :

Grama Niladari Division	}	Name	:
		Number	:

4. The Information Indicated here is (mark as ✓ in the appropriate place)

- | | | | |
|--|--------------------------|---|--------------------------|
| (a) Only for the Head office : | <input type="checkbox"/> | (b) Only for the Head office and the Factory
(Single unit, no other factory) | <input type="checkbox"/> |
| (c) Only for the Head office & Factory
(Other Factories are somewhere else) | <input type="checkbox"/> | (d) Only for a Factory
(Head office and other factories are in somewhere else) | <input type="checkbox"/> |

5. Contact person Designation:.....

Tel No :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 Fax :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E-Mail Address : Web Address

6. Year of commencement of operation:

--	--	--	--

7. Type of Organization (mark as ✓ in the appropriate box)

- | | | | |
|-------------------------------|--------------------------|----------------------------------|--------------------------|
| (a) Individual | <input type="checkbox"/> | (b) Partnership | <input type="checkbox"/> |
| (c) Private Limited Liability | <input type="checkbox"/> | (d) Public Limited Liability | <input type="checkbox"/> |
| (e) Co-operative Society | <input type="checkbox"/> | (F) Other (Please Specify) | |

8. Indicate whether you have registered under any of the following institution (mark as ✓ in the appropriate boxes):

BOI Sec 17 BOI Sec 16 Ministry of Industrial Development Divisional Secretariat

Other (Please specify).

9. Capacity, Production and Sales:

(1) <i>For office use only</i>	(2) <i>Description of Product Service (Include HS.Code with the product name if possible)</i>	(3) <i>Unit</i>	(4) <i>Installed Capacity</i>		(5) <i>Product / Service</i>				(6) <i>Sales (Local)</i>				(7) <i>Sales (Export)</i>			
					<i>Quantity</i>		<i>*Ex-Factory Value (Rs'000)</i>		<i>Quantity</i>		<i>Value (Rs'000)</i>		<i>Quantity</i>		<i>Value (Rs'000)</i>	
					2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010
	TOTAL															

* NOTE: Ex-factory price is the price at which the goods leave the factory gates excluding indirect taxes viz. VAT and selling and distribution expenses.

10.Fixed Assets – 2010

<i>* Category</i> (i)	<i>Value at end of the year 2010</i> (ii)
1. Land	
2. Building & Other Constructions	
3. Machinery & Equipment	
4. Transport Equipment	
5. Other	
Total	

* *Less depreciation, assets retired or sold out during the year.*

11. Value of Raw Materials and Packing Materials etc:

(Please carefully read relevant instructions to fill this table)

Description of Item (I)	<i>Imported</i> (Rs.'000)		<i>Local</i> (Rs.'000)	
	2009 (II)	2010 (III)	2009 (IV)	2010 (V)
1. Value of raw materials and Packing materials etc. purchased				
2. Value of stocks as at 01.01.2010				
3. Value of stocks as at 31.12.2010				

(Rs.' 000)

12. Receipts from industrial services rendered to others in 2010 =

13. Cost of industrial services done by others for your establishments in 2010 =

14. Fuel, Electricity & Water consumed.

<i>Category</i> (I)	<i>Value (Rs. ' 000)</i>	
	2009 (II)	2010 (III)
1. Firewood		
2. Petrol		
3. Diesel		
4. Furnace Oil		
5. Coal & Charcoal		
6. Kerosene Oil		
7. Gas (L.P.G.)		
8. Electricity		
9. Water		
10. Other Fuel		
Total		

15. Employment (In year 2010)

Category	Number of Workers			Salaries and Wages (Rs'000)
	Men	Women	Total	
Production Workers				
Non-Production Workers				

16. Total Man-hours used in production:

2009	2010

- If the figure is not available use the following formula.

(Average number of workers in a work shift x Total number of work shifts operated during the year x Number of hours in a work shift.)

17. Other Cost (Rs.'000)

	2009	2010
Interest cost on loans		
Other (Specify if any)		
Total		

18. Quality Certificates obtained : (SLS, HACCP, ISO, etc) :

.....
 .

19. Problems faced by the company and other comments:

.....

I declare that the particulars furnished by me are true and correct.

Name : Signature :

Date : Designation :

Company Seal

Please dispatch the completed questionnaire to the :

**Director,
 Management Information and Computer Services Division,
 Ministry of Industry & Commerce
 No. 73/1, Galle Road,
 Colombo 03.**