



MINISTRY OF INDUSTRIES AND SUPPLY CHAIN MANAGEMENT

Application form for allocating
lands from Industrial Estates

Promoter _____
Form No. _____
MIC/ID/_____

Application for infrastructure facilities / other services provided by the Regional Industry Service Center under regulation 19 of industrial promotion regulations no. 04 of 1991

1. INFORMATION OF INVESTOR / COMPANY:

1.1 Name : _____

1.2 Address : _____

Telephone No : _____ Mobile No : _____

Fax No : _____ E-mail : _____

1.3 Form of Business: Public Company Private Company

Partnership Sole Proprietor

Others (Pl. Specify)

1.4 Ownership

a) 100% local investment

b) 100% foreign investment

b.1 Name of the parent company/ investor : _____

b.2 Country of origin : _____

c) Local – Foreign joint investment

c.1 Percentage of foreign investment : _____

c.2 Percentage of local investment : _____

1.5 Nature of Industrial Undertaking : _____

1.6 Name & Address of Bankers : _____

2. OWNERSHIP:

2.1 Full Names and Addresses of Directors / Partners / Sole Proprietor:

<i>Name</i>	<i>Position</i>	<i>Address</i>

2.2 Business Registration : _____

Registration Authority : _____

Registration no : _____

2.3 Income tax Registration No : _____

2.4 Contact Person

Name : _____

Address : _____

Tel.No : _____

Mobile No : _____

Fax No : _____

3. DETAILS OF THE PROJECT PROPOSAL :

3.1 Summary of proposed project t: _____

3.2 Whether an Expansion, Relocation or a New Project : _____

3.3 Total Investment : Fixed Capital (Rs.) : _____

Working Capital (Rs.) : _____

a. Fixed Capital/ Fixed Assets.(Rs.)

(i) Land : _____

(ii) Buildings : _____

(iii) Machinery and Equipment : _____

(iv) Vehicles and Other : _____

b Working Capital (Rs.) : _____

3.4 Capital structure: Own Capital (Rs.) : _____

Loan Capital (Rs.) : _____

Others (Rs.)(Pl. Specify) : _____

3.5 Employment:

I. Managerial : _____

II. Technical : _____

III. Factory Labour : _____

a. Skilled : _____

b. Unskilled : _____

IV. Clerical : _____

V. Other (Drivers, peons etc.) : _____

(In an expansion of an industry, indicate only the additional employment generation)

3.6 Space of Buildings (in sq.ft) : _____

3.7 Production

<i>Products to manufactured</i>	<i>Annual output</i>
1.	
2.	

3.8 Main requirements

Extent of Land (in Perches) : _____

1st Preference (Name of the Industrial Estate) : _____

2nd Preference (Name of the Industrial Estate) : _____

Water (Liters per day) : _____

Electricity (kVA requirement) : _____

Telecommunication (No. of lines) : _____

Other Facilities : _____

4. ENVIRONMENTAL ASPECTS:

4.1 Raw Materials :

<i>Item</i>	<i>Kg. per month</i>	<i>Local or imported</i>
1.		
2.		
3.		
4.		

4.2 Use of Chemicals :

<i>Name of the chemical</i>	<i>Purpose</i>	<i>Qty. per month</i>
1.		
2.		
3.		
4.		

4.3 Discharge of wastes (pl. quantify / per month)

I. Solid : _____

II. Liquid : _____

III. Dust : _____

4.4 Waste Disposal Method : _____

4.5 Machinery:

a) To be filled in respect of new industry

<i>Item</i>	<i>H.P.</i>	<i>No. of items</i>	<i>Condition (New /Used)</i>
1.			
2.			
3.			
4.			
5.			

b) To be filled in respect of relocating and expansion industries

<i>Item</i>	<i>H.P.</i>	<i>No. of items</i>	<i>Condition (New/Used)</i>
1.			
2.			
3.			
4.			
5.			

5. Programme of Implementation

How long from allocating the land plot

(In Months)

Commence Building Construction

Commence Installation of Machinery

Commence Test Production

Commence Commercial Production

I certify that the above information is true and correct.

Name : _____

Signature : _____

Designation : _____

Date : _____

What Should Include In a Project Proposal

1.
 - a. Introduction to Industry
 - b. Management
 - c. Organization Chart
 - d. Production
 - e. Production process with flow charts
 - f. Employment generation, investment, capital and fixed assets
 - g. Sales and distribution system
 - h. Land utility plan & work plan with time targets
 - i. Environment aspects
 - j. Financial Indices
 - For new projects – next 5 years
 - For expansion & relocating projects – last 3 years & next 5 years
 - k. Projected profit & loss Account
 - l. Cash flow statement
2. Business Registration
3. Income Tax Registration (for new industries) / Income Tax receipts for last 6 months (for relocation & expansion industries)
4. EPF Registration for new industries / EPF receipts for last 6 months (for relocation & expansion industries)
5. Bank letter to confirm the loan amount